



Atlantic Woodworkers'
Association



Chair's Report to the Annual General Meeting

March 12, 2019

Ladies and Gentlemen

I am pleased to provide this report on behalf of our board consisting of the following board members:

Vice-Chair, Brad Holley	Past Chair, Gary Dumas
Secretary, Mary Elizabeth O'Toole	Treasurer, Phil Carter
Registrar, Walt Vandekieft	Events Coordinator, Darrell Hamilton
Web Master, Don Shubaly	Librarian, Mike Winslow
Members at Large, Doug MacIntosh, Bob Baird & Stan Salsman	Yours truly, your Chair – Stephen Parsons

This year, the board worked to advance areas of committee structure and to cover key activities, functions, and strategies on behalf of the membership. The three committees - Finance and Compliance, Communications and Marketing, and Members Services and Operations – met to establish key areas of effort and we developed some actionable strategies that will continue into the coming year.

As co-chair of the Finance and Compliance Committee (along with treasurer, Phil C.), I can confirm that in terms of compliance we continue to work to ensure that all required filings and association business issues stay up-to-date. The committee is continuing to develop a policy and operations manual and will be presenting board position descriptions shortly as a first stage during an upcoming meeting. We also maintain accurate bookkeeping and accounting records to enable appropriate financial reporting. We will hear the financial report momentarily, but I am happy to see that we have improved our overall financial viability this year. Our change to the raffle format has certainly helped that in having members provide donations for the raffle rather than a 50/50. As you can well appreciate 100% of proceeds will always trump 50% of proceeds.

In terms of Member Services and Operations, we have maintained membership levels with several new members joining us this year. As always, we have also had a few members leave our meetings, but overall, we are pleased to welcome about the same number as we lost and therefore keeping our membership viable. This is the first full year of the new membership dues schedule which better aligns to our annual meeting cycle and I continue to believe this will be helpful moving forward.

The library continues to benefit from new donations including those from library patron Graham McCulloch and others of you. The library now has a full-time librarian and assistant librarians and plans are to complete a purge-and-renew activity, identify possible new works to add, and return to simpler tracking methods while maintaining the value of the online lookup service.



Our events committee has done an admirable job again this year planning and organizing the entertaining presentations that have been a valuable part of our meeting time. This year, we have focused more on skills within our membership. Through this work we have been delighted to hear and learn more about sharpening chisels and plane irons, building a tool chest, using laser engravers, using rebate planes, jigs, appliances, and lots of other handy shop accessories. We also welcomed a couple of outside presenters including the folks from Halifax Makerspace and former

member Larry Graham who presented an innovative family table design he built recently.

Our communications team, especially our secretary and newsletter editor (Mary Elizabeth) has been busy keeping you informed through our monthly newsletter and postings to the website and FaceBook page. Through these media we are informed in a timely way about events and activities of interest and links to news and online items relating to presentations and challenges. Great work team!

Finally, I'd like to acknowledge how the generosity of our members, in time, effort, cash and donations help us maintain a vibrant association, healthy bank account, and growing resource base. Beyond the resource library contributions mentioned previously, members have brought items for raffles and auctions, participated financially in our drawings and activities, and have even designed and built a new knock-down bench that I am sure is going to see great use over the coming years. Moreover, your generosity in supporting the Salvation Army at our Christmas event resulted in our donation of hundreds of toys and over \$600 in cash for their Christmas campaign. Ted and Debbie once again hosted our annual summer BBQ, generously sponsored by Steve LeBlanc and we hope to see them, and all of you, at a new venue this year. Thank you all for your many contributions to the membership and community.

Overall, I believe this has been another stellar year in the life of this association and as Chair, I have been honored to lead this noble group to promote our passion for woodworking. Although I will retire from the Chair role after this meeting, I will continue to serve you and the Board and I welcome and wish all the best to your new Chair, Brad Holley.

Respectfully submitted,

Stephen Parsons
Chair, Atlantic Woodworkers' Association

Financial Statements 2018

Atlantic Woodworkers Association
Statement of Income and Expenses
January 1, 2018 to December 31, 2018

Income

Dues	\$1,240.00
50/50	158.75
Sale of tools	232.00
Sale of Sandpaper (1)	<u>68.00</u>
Total Income	<u>\$1,698.75</u>

Expenses

Rent	\$382.50
Supplies	52,66
Prizes	50.00
Gift Certificates	50.00
Web Host	0
Domain Renewal	0
Joint Stock Reg.	31.15
Liability Insurance (2)	505.00
Bank Charges	<u>66.00</u>
Total Expenses	<u>\$1,137.31</u>
Net for 2018	<u>\$561.44</u>

Notes: (1) Supplies (sandpaper) for resale \$181.40

(2) Costs include Rec. NS Membership Fee \$80.00 plus Admin. Fee \$25.00

Atlantic Woodworkers Association

Balance Sheet

As of

December 31, 2018

Bank Balance

1-Jan-18 \$1,833.23

Fixed Assets

Library Books and Cabinet 0

Projector and Screen 0

PA System 0

Drill Doctor 0

Computer 0

Net for 2018 \$561.44

Bank Balance

31-Dec-18 \$2,394.67

Other Assets

Supplies for Resale \$181.40

Liabilities 0

Float \$50.00

Member,s Equity

31-Dec-18 \$2,626.07

AWA Elections 2019

Submitted by Tom Patterson for the Nominating Committee

Chair - Brad Holley (moving from Vice Chair)

Vice-Chair - **OPEN**

Past Chair - Stephen Parsons (moving from Chair)

Secretary - Mary Elizabeth O'Toole (continuing)

Treasurer - Phil Carter (continuing)

Registrar - Walt Vanderkieft (continuing)

Web Master - Stephen Parsons

Newsletter Editor - Mary Elizabeth O'Toole (continuing)

Librarian - Mike Winslow (continuing)

Assistant Librarians - Bill Howes, Julie Ann Jager (Jewels)

Events Coordinator - Don Shubaly

(Additional committee members required to suggest ideas for presenters, trips, tours and challenges)

Auditors - Doug MacIntosh (continuing)

Additional auditor - **OPEN**

Membership Benefits Coordinator - **OPEN**

(Additional committee members required to recruit/ manage discounts)

Members-at-large - Doug MacIntosh, Stan Salsman